**Sedro-Woolley Auto Licensing**

**810 Metcalf St**

**Sedro-Woolley, WA 98284**

**360-855-1162 ~ Fax 360-855-1582**

**Attn:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**RE: Request for\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Registered Owner:­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**VIN:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Year/Make/Model:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Customer Phone Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Account Number (optional):­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I am requesting this document to help my customer complete their vehicle/vessel title application. This is needed because:

* the current leased vehicle record does not meet Washington’s title format for a leased vehicle.
* a No Title Issued flag needs to be cleared on a Washington vehicle record.
* the registered owner’s name is different from the name listed on the current title.
* the legal owner is holding this document for the vehicle previously registered overseas.
* the current legal owner retains a title listing a different legal owner.
* a copy of the title is needed to transfer the vehicle into the state.
* other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your cooperation is appreciated. If you have questions or concerns, you may contact me directly.

Mail to: Sedro-Woolley Auto Licensing

810 Metcalf St

Sedro-Woolley, WA 98284

Telephone: (360)855-1162

**Fax: (360)855-1582**

Email:

Thank you

LS-413-001 (R/1/16)HA